

<b>Name:</b>				<b>Dates of the Week:</b>	
<i>Direction: Bold 'On Time' or 'Late' and 'Up' or 'Down'</i>				Take out NCNS absence fee on the day you return. (-20)	
<b>Monday</b>	On Time	Late (-10)		<b>Absent: Y or N</b>	<b>If absent, did you provide notice?</b>
<b>Opening Balance:</b>					
<b>Paycheck (+):</b>					
<b>Bills (-):</b>					
<b>Fees (-):</b>					
<b>Closing Balance:</b>					
<b>Money is Going:</b>	UP	DOWN			
<b>Tuesday</b>	On Time	Late (-10)		<b>Absent: Y or N</b>	<b>If absent, did you provide notice?</b>
<b>Opening Balance:</b>					
<b>Daily Pay (+):</b>					
<b>Fees (-):</b>					
<b>Closing Balance:</b>					
<b>Money is Going:</b>	UP	DOWN			
<b>Wednesday</b>	On Time	Late (-10)		<b>Absent: Y or N</b>	<b>If absent, did you provide notice?</b>
<b>Opening Balance:</b>					
<b>Daily Pay (+):</b>					
<b>Fees (-):</b>					
<b>Closing Balance:</b>					
<b>Money is Going:</b>	UP	DOWN			
<b>Thursday</b>	On Time	Late (-10)		<b>Absent: Y or N</b>	<b>If absent, did you provide notice?</b>
<b>Opening Balance:</b>					
<b>Daily Pay (+):</b>					
<b>Fees (-):</b>					
<b>Closing Balance:</b>					
<b>Money is Going:</b>	UP	DOWN			

Friday	On Time	Late (-10)		Absent: Y or N	If absent, did you provide notice?
Opening Balance:					
Daily Pay (+)					
Fees (-):					
Closing Balance:					
Money is Going:	UP	DOWN			
*Daily Pay (if you are present) is \$20.					